



# labour

Department:  
Labour  
**REPUBLIC OF SOUTH AFRICA**

OHS 3/1/5/7/5

## **OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (as amended) REGISTRATION AS AN ELECTRICAL CONTRACTOR**

### **REGISTRATION CRITERIA**

#### **INTRODUCTION**

This document outlines the registration criteria that a person must comply with in order to be registered by the Chief Inspector as an Electrical Contractor as defined in the Electrical Installation Regulations, 2009, promulgated by Government Notice no.31975 of 6 March 2009.

#### **REQUIREMENTS FOR REGISTRATION**

The applicant shall submit the following documents to the Chief Inspector to be considered for registration:

- Completed application form (annexure 3);
- Certified copy of your ID and, where applicable, certified copies of ID's of registered person(s);
- Certified copy of business registration number if applicable;
- Certified copy of the relevant registration certificate(s) (both sides);
- Receipt of R120 / R240 / R360 payable at any Labour Centre or bank -
  - Account holder: Department of Labour
  - Bank: First National Bank
  - Account number: 62025135577
  - Branch code: 253145
  - Reference: OHS: EIR – (Company's name).

Note: All copies to be certified

#### **GENERAL INFORMATION**

The application must be posted or delivered to the provincial office in the province where the company business address is. There are two additional offices in Gauteng, namely Alberton and Pretoria Labour Centre.

A person may register for one, two or three years.

Applications made through an e-mail or facsimile will not be accepted.

A letter will be issued to every successful applicant who will be posted to the applicant. Alternative arrangement may be made with the relevant office.

The Department of Labour has inspectors in all provinces that will always be available to assist with the application or log on to [www.labour.gov.za](http://www.labour.gov.za) for the latest information and application forms.

Persons who have lost their registration card may apply for a duplicate registration card by submitting a complete application form (annexure 6) with the following supporting documents:

- Proof of payment (see information brochure on [www.labour.gov.za](http://www.labour.gov.za) for banking details);
- Two photo's;
- Copy of ID;
- Affidavit to say what happened to the old card;
- Copy of old card if possible.

The Department of Labour may be contacted at the offices as per attached list.

  
\_\_\_\_\_  
**THOBILE LAMATI**  
**CHIEF INSPECTOR: OHS**

  
\_\_\_\_\_  
**DATE**

Provincial office	Telephone number	Street address	Postal address
East London	043 701 3128 / 3283	3 Hill Street East London	Private Bag X9005 East London 5201
Bloemfontein	051 505 6200 / 6358 / 6235 / 6260	Laboria House 43 Maitland Street Bloemfontein	P.O. Box 522 Bloemfontein 9300
Johannesburg	011 853 0444 / 0300	77 de Korte Street Braamfontein Johannesburg	P.O. Box 4560 Johannesburg 2000
Pretoria	012 309 5000 / 5008	Concillium Building Cnr. Skinner and Andries Streets Pretoria	P.O. Box 393 Pretoria 0001
Alberton	011 861 6130 / 6158	Mercedes Place 89 Voortrekker Road Alberton	Private Bag X2 Alberton 1450
Durban	031 366 2000 / 2104	11 <sup>th</sup> Floor Royal Building 267 Anton Lembede Street Durban	P.O. Box 940 Durban 4000
Polokwane	015 290 1744 / 1725	42A Schoeman Street Polokwane	Private Bag X9368 Polokwane 0700
eMalahleni	013 655 8700	Labour Building Cnr. Hofmeyer Street and Beatty Avenue Witbank	Private Bag X7263 Witbank 1035
Mmabatho	018 387 8100 / 8145	2 <sup>nd</sup> floor Provident House University Drive Mmabatho	Private Bag X2040 Mmabatho 2735
Kimberley	053 838 1500 / 1505 / 1605	Cnr. Compound and Pniel Road Kimberley	Private Bag X5012 Kimberley 8300
Cape Town	021 441 8000 / 8086 / 8094	4 <sup>th</sup> – 6 <sup>th</sup> floors West Bank Building Cnr. Riebeeck and Long Streets Cape Town	P.O. Box 872 Cape Town 8000